Voucher No. \$662 26 January 1960

MEMORANDUM FOR: Chief, Finance Division

ATTENTION :

Monetary Branch

SUBJECT

: Disbursement by Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must appear on the check.

a. Check drawn in favor of:

ITEK Corporation

b. Amount:

\$2,504.08

c. Contract Number:

BB-375

d. Invoice Number:

1 and 2

e. Check to be dated:

29 January 1960

- 2. Pertinent documentation in connection with this classified transaction which has not been included in Comptrollers Instruction No. 32 (Notice 20-56, after approval by the DCI 15 December 1956), is on file in the Office of the Comptroller, DPD-DD/P.
- 3. The payment requested is based on progress made by the Contractor to date and should be processed against General Ledger Account No. 138, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments Awaiting DCI Certification." The Allotment Symbol applicable to this request is 2-728-1057-0175 (07.9) and the amount is chargeable to General Ledger Account No. 601.0.

4. The check should be dated as stated in paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted on extensio then payment is ready for disposition.

25X1

SIGHED

25X1

Authorised Certifying Officer 26 January 1960

Dist:

2 - Add

- Contract BB-375 (Posting)

1 - Voucher

HEB:jt/26 January 1960/DPD-Finance

S-E-C-R-E-T

Approved For Release 2008/12/30: CIA-RDP67B00074R000500170052-8 Standar' Form No. 1034—Revised
Form prescribed by
Comptroller General, U. S.
September 7, 1950
(Gen. Reg. No. 51, Supp. No. 11)
(Amended February 20, 1952) D. O. Vou. No. IC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL Bu. Vou. No. Page 1 of 1 *U. S.* PAID BY (Department, bureau, or establishment) Voucher prepared at (Give place and date) Payee's Account No. THE UNITED STATES, Dr., ITEK Corporation Boston, Massachusetts (Address) (City) (State) ARTICLES OR SERVICES
(Enter description, item number of contract or Federal supply schedule, and other information deemed necessary) UNIT PRICE AMOUNT Date of Delivery No. and Date of OUANTITY Dollars Cts Cost Por Invoice No. Discount Terms \$2,225.73 1 2 PAYMENT: Complete **Partial** Final Use continuation sheet(s) if necessary Total Government B/L No. Shipped from to (Payee must NOT use this space) I certify that the above bill is correct and just and that payment has not been received. (Sign original only) Amount verified; correct for (Signature or initials) Title ____ Contract No. BH-375 Date Invojce Rec'd. Date Pursuant to authority vested in me, I certify that this account is correct and proper for r † Approved for \$ SIGN ORIGINAL ONLY Title Date ... THE REVERSE OF THIS FORM MUST BE EXECUTED WHEN PURCHASES ARE MADE OR SERVICES SECURED WITHOUT WRITTEN AGREEMENT IN ANY FORM ACCOUNTING CLASSIFICATION (Appropriation Symbol must be shown; other classification optional) STAT dated _______ for \$ ______ on Treasurer of the United States in favor of payee named above. Check No. Paid by Cash, \$_____, on _____, 19____. Payee _____ *When a voucher is signed or receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

†If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign on the line below "Approved for \$_______", and over his official title.

16-22900-5